

FORWARD PLAN OF KEY DECISIONS

1 JUNE TO 30 SEPTEMBER 2011

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 1 June 2011 to 30 September 2011. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

Key Decisions are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

Key Decisions will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

Further details of each Key Decision are appended to the Forward Plan. To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. It also includes decisions to be taken over a longer period where these are known. The Forward Plan is updated and published on the Council's website on a monthly basis.

CABINET MEMBERSHIP

Councillor R. Hollingworth	Leader of the Council and Portfolio Holder for Finance, Partnerships and Economic Development
Councillor Mrs. M. A. Sherrey	Deputy Leader of the Council and Portfolio Holder for Community Services, Older People, the Young and Vulnerable People
Councillor M. J. A. Webb	Portfolio Holder for Leisure, Cultural Services, Environmental Services and Emergency Planning
Councillor Dr. D. W. P. Booth	Portfolio Holder for Business Transformation (including ICT) with special responsibility for the Town Centre Regeneration and Special Projects
Councillor C. B. Taylor	Portfolio Holder for Planning, Core Strategy, Regulatory Services and Strategic Housing
Councillor M. A. Bullivant	Portfolio Holder for Policy, Performance, Communications, Customer Services, Legal, Equalities, Democratic Services and Human Resources

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or email: committee@bromsgrove.gov.uk

Item No.	Decision Taker & Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Cabinet 1 June 2011	Cabinet 6 April 2011	Enforcement and Fixed Penalty Notices for Environmental Services	Non-Key*	Councillor M. J. A. Webb	*Cabinet will make recommendations to the full Council on 22 June 2011. Delayed by officers for further consideration
2	Cabinet 1 June 2011		Air Quality Management Area Declaration, Worcester Road, Bromsgrove	Non-Key*	Councillor C. B. Taylor	*Cabinet will make recommendations to the full Council on 22 June 2011.
3	Cabinet 1 June 2011		Bromsgrove Town Conservation Area (amendment to Area boundary & designation of a separate St. John's Conservation Area)	Non-Key	Councillor C. B. Taylor	
4	Cabinet 1 June 2011		Performance Monitoring Quarter 4 2010/11	Non-Key	Councillor M. A. Bullivant	
5	Cabinet 22 June 2011	Cabinet 1 June 2011	Earmarked Reserves Schedule/Capital Budgets Carry Forward	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council on 22 June 2011. Delayed by officers for further consideration
6	Cabinet 22 June 2011		Financial Outturn 2010/11 (Revenue & Capital)	Non-Key*	Councillor R. Hollingworth	*Cabinet will make any recommendations to the full Council on 22 June 2011

7	Cabinet (Special) 20 July 2011	Cabinet 1 June 2011	Building Control Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor C. B. Taylor	*Cabinet will make recommendations to the full Council on 20 July 2011. Delayed by officers.
8	Cabinet (Special) 20 July 2011 <i>(TBC – may be a later date)</i>		Car Parking Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor M. J. A. Webb	*Cabinet will make recommendations to the full Council on 20 July 2011 <i>(TBC)</i> .
9	Cabinet (Special) 20 July 2011	Cabinet 1 June 2011	Land Charges Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor C. B. Taylor	*Cabinet will make recommendations to the full Council on 20 July 2011. Delayed by officers.
10	Cabinet (Special) 20 July 2011		North Worcestershire Emergency Planning Shared Service	Non-Key*	Councillor M. J. A. Webb	*Cabinet will make recommendations to the full Council on 20 July 2011.
11	Cabinet 7 September 2011		Printing Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor M. A. Bullivant	*Cabinet will make recommendations to the full Council on 14 September 2011
12	Cabinet 7 September 2011		Statement of Accounts 2010/11	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council on 14 September 2011
13	Cabinet 7 September 2011		Finance & Performance Monitoring Report Quarter 1 2011/12	Non-Key	Councillors R. Hollingworth and M. A. Bullivant	

14	Cabinet 5 October 2011		Legal & Democratic Services Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor M. A. Bullivant	*Cabinet will make recommendations to the full Council on 16 November 2011
15	Cabinet 5 October 2011		Accountancy Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council on 16 November 2011
16	Cabinet 7 December 2012		Customer Services Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor M. A. Bullivant	*Cabinet will make recommendations to the full Council on 16 November 2011
17	Cabinet 4 January 2012		Community Services Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor M. J. A. Webb	*Cabinet will make recommendations to the full Council on 18 January 2012
18	Cabinet 7 March 2012		Civic Support Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council on 14 March 2012
19	7 March 2012		Phase 3 Leisure Services Shared Service Business Case <i>(this report will contain exempt information and be considered in private session)</i>	Non-Key*	Councillor M. J. A. Webb	*Cabinet will make recommendations to the full Council on 14 March 2012

Note

There is no Cabinet meeting scheduled for August 2011